

Property Owner Request for Assistance

DeployID	DRNumber

STATUS

Zone	
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JobNumber	
DateAssigned Assessor	
Date Appointment	
Time Appointment	
JobType	
Priority 1, 2, or 3	
Assessor	
AssessorCell	
Chaplain	
ChaplainCell	

ReceivedDate		Resource (unit) #	
AssessedDate			
CompletedDate			
CancelledDate		Degreeof Damage	
TransferredDate			
TransTo			

FirstName		LastName		Property Owner	
Street#		StreeName		Contact#	
City		State		Zip	
				Alt Phone	

- ☐ Owner will be on site
☐ If Owner Not Present Do No Work

- ☐ Insured ☐ UnderInsured ☐ NoInsurance
 InsuranceCo.

JobDescription

Hazards_Special Conditions

Check if more information is on back ☐

Notes/Comments

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I, _____ understand that Southern Baptist Disaster Relief (SBDR) is a volunteer-based, humanitarian aid organization. I understand that SBDR teams are comprised of limited volunteers, limited financial and material resources, and that SBDR makes no guarantees that said service will be provided. I hereby release from liability and agree to hold harmless SBDR for any damage or injury that may occur on my property, to any of my property or to my person, which may occur during the cleanup operation. I further understand and agree that there is no warranty, implied, written or oral, for any work performed on my property by said SBDR volunteers. Additionally, I further understand that THIS IS NOT A CONTRACT TO PROVIDE SERVICES.

Owner's Signature	
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Date Signed	
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Client Job Request

DeployID	STATUS	Job Number	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Job</th> <th style="width: 33%;">Date Complete</th> <th style="width: 33%;">By</th> </tr> </thead> <tbody> <tr><td>Chainsaw</td><td></td><td></td></tr> <tr><td>Fire_Clean</td><td></td><td></td></tr> <tr><td>Heavy_Eq</td><td></td><td></td></tr> <tr><td>MudOut</td><td></td><td></td></tr> <tr><td>Temp_Roof</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> </tbody> </table>	Job	Date Complete	By	Chainsaw			Fire_Clean			Heavy_Eq			MudOut			Temp_Roof											
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Degree of Damage	Date to A	Assessor
		Assessor Cell
Blue Cap		Chaplain
		Chaplain Cell

FirstName		LastName		Property Owner
Street#		StreeName		Contact#
City		State		Alt Phone

- ☐ Owner will be on site
☐ If Owner Not Present Do No Work

☐ Insured ☐ UnderInsured ☐ NoInsurance
 InsuranceCo.

JobDescription	Hazards_Special Conditions
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Check if more information is on back ☐

Owner's Signature	Owner's Signature on File	Date Signed	
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Description of work completed

Blue Caps, Chaplains, Damage Assessors on site

[illegible]

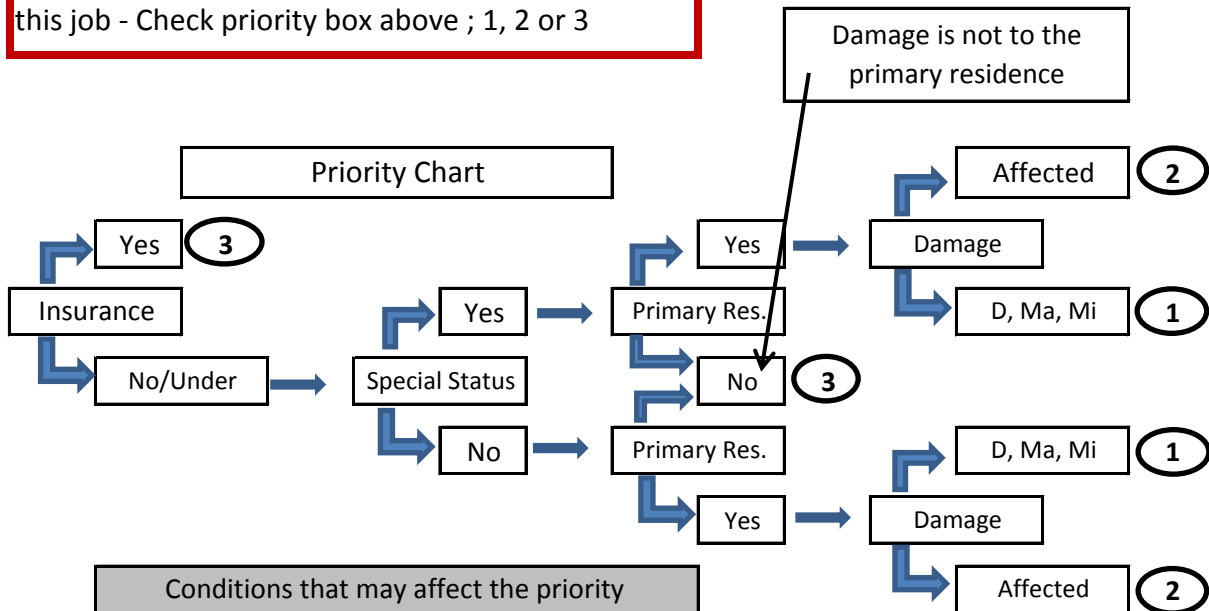
Recovery Team Volunteers

[illegible]

Job Priority

JobNumber		
Special Status	Insurance	Priority
☐ Elderly ☐ Handicap ☐ Widow ☐ Single Mother ☐ Caregivers, doctors, nurses, police, firemen ☐ People with medical needs and no assistance ☐ No special status	☐ No Insurance ☐ Under Insured ☐ Insured	1 ☐ 2 ☐ 3 ☐
		<u>Primary Residence</u> ☐ <u>Inaccessible</u> ☐
Degree of Damage See Damage Assessment Matrix		
☐ <u>Destroyed (D)</u>	☐ <u>Major (Ma)</u>	☐ <u>Minor (Mi)</u>
		☐ <u>Affected</u>

Complete the status above and then follow the priority chart process to determine the priority of this job - Check priority box above ; 1, 2 or 3



Damage Assessment Matrix

JobNumber

Degree of Damage

See Damage Assessment Matrix

☐ Destroyed (D)

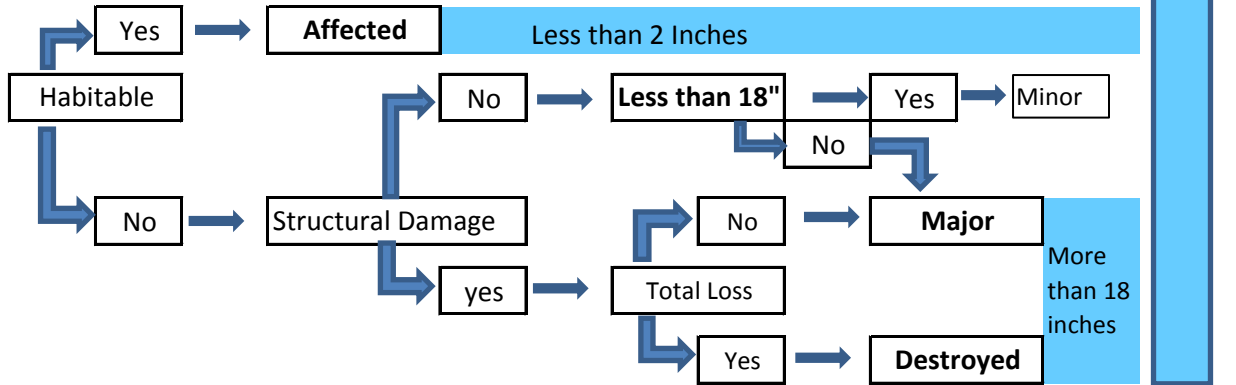
☐ Major (Ma)

☐ Minor (Mi)

☐ Affected

From the guidelines below check one box above

Water depth; inches in
essential living space



Affected	Cosmetic damage only
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- ☐ No damage affecting habitability
- ☐ Gutter damage and debris
- ☐ Damage to attached structure; porch, carport, garage or outbuildings
- ☐ Damage to landscaping, retaining walls, downed trees that do not affect access

Minor	Damage does not affect the structural integrity of the residence
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- ☐ Damage to mechanical components (e.g. furnace, boiler, water heater, HVAC, etc.)
- ☐ Damage to roof components, fascia board, soffits, and/ or flashing
- ☐ Damage to external components, (e.g. windows and/or siding)
- ☐ Multiple small vertical cracks in the foundation
- ☐ Contamination of private well and/or septic system

Major	The residence has significant structural damages and requires extensive repairs
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- ☐ Partial or complete failure to roof structural elements
- ☐ Partial or complete failure of wall structural elements
- ☐ Failure of the foundation to include: crumbling, building collapsed, horizontal cracks of more than two inches, and/or the residence has shifted on the foundation of more than six inches
- ☐ Manufactured home - water has come into floor system
- ☐ Manufactured home -has been shifted from the foundation, blocks or piers

Destroyed	The residence is a total loss, or damaged to such an extent that repair is not feasible
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- ☐ Complete failure of two or more major structural componets
- ☐ Only foundation remains
- ☐ The residence's frame is bent, twisted, or otherwise compromised

Fire Cleanup Assessment

Description of damage

- ☐ Residence completely burned
- ☐ Frame warped or twisted
- ☐ Residence partially burned
- ☐ Cosmetic damage only
- ☐ Soot throughout residence
- ☐ Appliances soaked with water
- ☐ Interior soaked with water
- ☐ Other structures damaged
- ☐ Chainsaw Team required

See Chainsaw Assessment form attached

JobNumber

Special Instructions

- ☐ Clean soot off surfaces
- ☐ Remove debris from structure
- ☐ Remove debris from basement
- ☐ Remove remaining structure
- ☐ Cut up frame and metal skin
- ☐ Electrical or other hazards identified

See notes on back ☐

- ☐ Sifting has been requested
- ☐ Owner is to be present for shifting
- ☐ Sifting area is marked on "Property Area" form

Call ____

See notes on back ☐

What should be done with the recovered items if owner is not present?

- ☐ Special Equipment will be required
- ☐ See Resources Needed Form attached ☐
- ☐ Ash and Debris need to be sprayed to control dust
- ☐ Hazardous waste inspection completed

Notes

Type of Structure

JobNumber

☐ Frame Home

Width

Length

☐ Wood Construction

☐ Brick

☐ Other

☐ Stories

☐ Wood Siding

☐ Metal Siding

☐ Stucco, brick, rock sidine

☐ Slab foundation

☐ Stem Wall

☐ Wooden Deck

Roof Type

☐ Metal

☐ Cedar Shakes

☐ Composition Shingle

☐ Roll roofing

☐ Steep roof pitch

☐ Other type roof

☐ Mobile Home

Width

Length

☐ Slab foundation

☐ Stem Wall

☐ Outbuilding

Width

Length

Wood Construction

Metal Construction

Basement

☐ Finished Basement

Number of rooms basement

Floor Covering Basement

Type interior walls basement

Living area

Number of rooms main level

Floor Covering Main Level

Number of rooms 2nd level

Floor Covering 2ndLevel

☐ Medium

☐ Low

☐ Flat

Distance of residence to right of way

☐ Property accessible to large equipment

☐ Driveway paved

Type and location of water source?

☐ Up hill

☐ Down hill

☐ Steep

☐ Debris to be stacked at curb

Dump debris on property; distance

Dump debris off property; distance

Additional comments on back

☐ Dumpster Required

Owner is responsible to secure a dumpster

☐ If dumpster is temporarily unavailable where should debris be stacked

Notes

Mud and Landslide

JobNumber

Basement and Crawl Space

Check back for more information ☐

- ☐ Standing water: basement
- ☐ Seepage present: basement
- ☐ Mold visible: basement
- ☐ Standing water: crawl space
- ☐ Remaining mud/silt/debris

Highest depth in basement

Highest depth in crawl space

Depth

Main Level

Check back for more information ☐

- ☐ Standing water main level
- ☐ Remaining mud/silt/debris main level
- ☐ Mold visible main level

Highest depth in main level

Depth

Property

Check back for more information ☐

- ☐ Needs blockade at lower end of slide
- ☐ Needs to be reseeded to stablize
- ☐ Requires sandbags
- ☐ Requires plastic sheeting
- ☐ Requires straw rolls

Work Needed

Check back for more information ☐

- ☐ Pump out water
- ☐ Remove appliances
- ☐ Remove belongings
- ☐ Stack debris at curb
- ☐ Dumpster required
- ☐ Remove wall covering
- ☐ Remove drywall
- ☐ Remove insulation
- ☐ Pressure wash
- ☐ Sanitize

- ☐ If dumpster is temporarily unavailable ; describe where should debris be stacked

Notes

Windstorm

JobNumber

Roof Problems

Check back for more information ☐

- | | | |
|---|--|----------------------|
| ☐ Roof is steep and requires tie-off | | |
| ☐ Roofing is damaged/missing; exposing the decking | % of missing roofing | <input type="text"/> |
| ☐ Decking is missing (holes in roof) | % of missing decking | <input type="text"/> |
| ☐ Temporary covering needed | Approximate size of roof to be covered | <input type="text"/> |
| ☐ Trusses are damaged | | |

Tree Problems

Check back for more information ☐

- | | Number | Max Diameter |
|---|----------------------|----------------------|
| ☐ Downed trees prevent reestablishment of power | <input type="text"/> | <input type="text"/> |
| ☐ Trees blocking entrance to the house or driveway | <input type="text"/> | <input type="text"/> |
| ☐ Trees on house | <input type="text"/> | <input type="text"/> |
| ☐ Roof or wall punctured | <input type="text"/> | <input type="text"/> |
| ☐ Damaged trees should be taken down | <input type="text"/> | <input type="text"/> |
| ☐ Downed trees preventing necessary repairs | <input type="text"/> | <input type="text"/> |
| ☐ Downed trees on "out buildings" | <input type="text"/> | <input type="text"/> |
| ☐ Downed trees on deck | <input type="text"/> | <input type="text"/> |
| ☐ Downed trees in yard, cut up for removal | <input type="text"/> | <input type="text"/> |
| ☐ Hangers (unable to access from ground) | <input type="text"/> | <input type="text"/> |

Skills, Supplies, equipment needed

Check back for more information ☐

- | | | |
|--|----------------------------------|--------------------------|
| ☐ Trees down on ground only | Trees marked that need cut down | ☐ |
| ☐ Climbers | Trees are to be cut for firewood | ☐ |
| ☐ Roofs and Ladders | Length | <input type="text"/> |
| ☐ Rigging | Trees are to be cut into logs | ☐ |
| ☐ Man Lift | Length | <input type="text"/> |
| ☐ skid steer | | |
| ☐ Dumpster required | ☐ | |

If dumpster is temporarily unavailable ; describe where should debris be stacked

- | | | |
|--|-------------------|----------------------|
| ☐ Windows damaged | Number of windows | <input type="text"/> |
| ☐ Plywood Needed | Number of sheets | <input type="text"/> |
| ☐ Electrical Hazard | | |

Notes

Resources Needed

JobNumber

Equipment

Check back for more information ☐

- | | |
|---|--|
| ☐ Skid Steer with grabber bucket
☐ Skid Steer; tracks and grabber bucket
☐ Trailer to haul equipment
☐ Dump Truck or Trailer
☐ Heavy Duty Chains
☐ Flatbed Truck
☐ Excavator
☐ Heavy duty cutting torch
☐ Chop saw | ☐ Tree Climber Equipment
☐ Man Lift
☐ Pressure washer
☐ Heavy duty water pump
☐ heavy duty wood chipper
☐ Tractor, front loader
☐ Ladder
☐ Rigging
☐ Chainsaw |
|---|--|

Length

Materials

Estimated Quantities

- | | |
|---|---|
| ☐ Tarp Rolls
☐ Furring Strips; bundles
☐ Roofing cement; tubes
☐ Flashing; rolls
☐ Shingle bundles
☐ 2X4 Length <input style="width: 60px;" type="text"/>
☐ 2X6 Length <input style="width: 60px;" type="text"/>
☐ Lumber; other
☐ Plywood
☐ 30lb felt rolls
☐ Plastic sheeting
☐ Sandbags and sand
☐ Blockade materials
☐ Straw rolls | <div style="display: flex; flex-direction: column; align-items: center;"> <input style="width: 60px; height: 20px;" type="text"/>
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|---|---|

A. Team can cut trees up to 8" on ground ☐

B. Team can cut trees up to 24" on roofs ☐

C. Team can cut trees over 24" on roofs ☐

C. Has understanding of trees under pressure

C. Experience with dangerous trees

Type

Notes

Property Area

Check all items included on drawing

JobNumber	
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In the space below sketch and outline of the property and indicate dimensions.

- ☐ Indicate slope of land by arrows
- ☐ Locate and outline the house, garage and other buildings on property, giving dimensions
- ☐ Draw and label frontage roads, streets, adjoining property, driveways and fences
- ☐ Locate and identify septic tank and drain lines, sewer cleanouts
- ☐ Locate and identify water source, well, cistern water lines, water meter, and sprinkler heads
- ☐ Locate propane tank and line, natural gas lines, gas meter
- ☐ Locate and identify areas to be sifted
- ☐ Identify significant trees to be saved and those to be cut down
- ☐ Mark location for saved salvage, debris bins, hazardous waste, cut logs, brush debris
- ☐ Locate power poles and power lines
- ☐ Indicate North direction of property on drawing with arrow and letter

Use back or attach additional sheets as needed.

Check back for more information

